

## Use of Mobile Devices Policy

This policy explains Young Epilepsy’s intention to safeguard children and young adults on the acceptable use of mobile phones and cameras and that it is understood and adhered to by all parties concerned without exception.

Mobile phone and camera technology has become more sophisticated over recent years and will only continue to evolve. Wireless connections in particular extends the capabilities of mobile phones further and allow access to new content and services, such as the internet, social networking sites and instant messaging. Most mobile phones offer camera, video and audio recording as standard.

Consequently, Young Epilepsy recognises the necessity of having a clear framework in place to inform and guide all users of mobile devices at Young Epilepsy, including students, staff, contractors and visitors, in order to ensure their safe and proper use

It is recognised that it is the enhanced functions of many mobile phones that give the most cause for concern and which are considered the most susceptible to potential misuse.

The welfare, protection and safety of every student in our care is of paramount importance, and we take our responsibility to safeguard them seriously

It is therefore our intention to provide an environment in which students, parents and staff are safe from images being recorded and inappropriately used, in turn minimising the following concerns:

- Staff being distracted whilst they are working with students
- The potential inappropriate use of mobile phones and cameras whilst working with students

The Use of Mobile Devices policy and procedure should be read in conjunction with those for IT, Child and Adult Protection and Safeguarding and Online Safety.

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This policy is agreed by the Executive Team and will be implemented by all departments.

Signed: .....

Date: .....

Director of Integrated Care

Date of next review: 21 Dec 2023

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